

Celebrities Booster Club

Transition Meeting Minutes

May 14, 2019

6:30 PM



1. Attendees

- Tamoria Blond, Bridgett Wright, Tracy Bowers, Leisa Jackson, Johnjalynn Rice, Twanna Jackson, Shlonda Manigo, Alexis Brevard

2. Transition Notes from 18-19 President, Tamoria Blond, to 19-20 President, Bridgett Wright

- Sent Docs electronically
 - Scholarship Packet
 - Packet is provided to coach printed out and coach provides to applicants
 - President selects members of committee. They only had 2 members this year.
 - Booster Club Dues Paid
 - Confirmation of last year's order for coolers
- Immediate needs for BC to handle for the summer are coolers and check on order forms for line camp
- No additional info provided. Previous President Notebook was given as well. Tamoria stated that most information is obsolete. No information from the 18-19 year was included in notebook but 2018-19 Celebrity Drill Team Roster Booster Club Fees List.

3. Transition Notes from 18-19 Vice President, Johnjalynn Rice, to 19-20 Vice President, Shlonda Manigo

- She provided most of the debit card transactions, purchasing of items
- Purchase Senior Gifts, Bob & Sue Potatoes, Competition Gifts & Snacks, Flowers for coach at Spring Show, Spring Show Concession items (which were not a profit), Pool Party Food, Sweet & Salty snacks provided by teams, items from Mum Store in Ft Worth, Lock-In Pizza, etc.

4. Transition Notes from 18-19 Secretary, Bridgett Wright, to 19-20 Secretary Twanna Jackson

- Meeting Notes – take notes and provide at each meeting
- Meeting minutes and Agendas will be uploaded on website. Had problems uploading on website due to password but will be done in a timely fashion next year. Correct password will be obtained.
- Will go into more details of role and duties based on what's stated in the bylaws at a later time such as maintaining contact info of Booster Club Members and communicating to them.

5. Transition Notes from 18-19 Treasurer, Tracy Bowers, to 19-20 Treasurer, Leisa Jackson

- Tracy will provide Binder to Leisa with all financial information included (Budgets, Financial reports including Deposits and Expenses, Account statements, Ledgers, etc.)

- Account Signers will be switched to current members, Address updated, PayPal, email, 501c3 information will be provided, etc.

6. Transition Notes from 18-19 Parliamentarian, Leisa Jackson, to 19-20 Parliamentarian, Alexis Brevard

- Help out with different committees
- Ensure Bylaws are being followed
- Initiated the Mixed Bags Fundraiser (5 bags per girl gives a good profit)
- Rookie breakfast and Big Lil Reveal (Socials Plan) were also discussed

7. Transition of Current 18-19 Celebrities Booster Club Bank Account Signers to new 19-20 Celebrities Booster Club Bank Account Signers

- Effective June 1st
 - Current 18-19 Bank Account Signer Treasurer, Tracy Bowers, will be signed over to 19-20 Treasurer, Leisa Jackson
 - Current 18-19 Bank Account Signer Vice President, Johnjalynn Rice, will be signed over to 19-20 Vice President, Shlonda Manigo
- Old signers from 18-19 will be removed from Celebrities Booster Club Bank account and new signers will be active Account signers for 19-20 Treasurer and Vice President position.